

MINUTES OF DECEMBER 11, 2007 MEETING OF THE INDEPENDENT ETHICS COMMISSION (“Commission”)

Notice: Notice of this meeting was timely published and held pursuant to Colorado law.

Meeting convened at 2:00 p.m. at 633 17th St., Denver, CO, 7th Floor Conference Room.

Commissioners present: Dr. Roy Wood, Sally Hopper, Nancy Friedman and Matt Smith

Others present: Assistant Attorney General Todd Larson; Assistant Attorney General Christine Stretesky; Matt Azer (Division Director and Chief Judge, Office of Administrative Courts); Kristin Rozansky (Director of the State Personnel Board). No members of the public attended the meeting.

Introductions: The Commissioners introduced themselves and spoke briefly about their backgrounds.

COMMISSION BUSINESS

Motions:

Motion passed to elect Nancy Friedman Interim Chairperson.

Motion – Commissioner Smith
Second – Commissioner Wood

Motion passed to approve Agenda as set out in the Notice of Meeting.

Motion – Commissioner Friedman
Second – Commissioner Hopper

Motion passed to allow Matt Azer to verify requirements and procedures re qualifications and hiring of staff person. Also, to allow Azer to post staff position and receive applications.

Motion – Commissioner Smith
Second – Commissioner Friedman

Motion passed to allow Todd Larson/Attorney General’s Office and Matt Azer to draft a job description for the staff person for the approval of the Commissioners.

Motion – Commissioner Smith

Second – Commissioner Wood

(Commissioners requested that the task of drafting a job description for the staff person be expedited for Commissioner input and approval at the earliest possible time)

Motion passed to allow Todd Larson/Attorney General's Office to draft application form for fifth Commissioner and appropriate cover letter and to come up with list of organizations, individuals, etc. to receive application/cover letter, for the approval of the Commissioners.

Motion – Commissioner Smith
Second – Commissioner Friedman

(Commissioners requested that the task of drafting the application/form letter and coming up with a list of potential organizations/individuals be expedited for Commissioner input and approval at the earliest possible time)

Motion passed to allow Todd Larson/Attorney General's Office to begin research regarding and the drafting Commission Rules. Also research regarding advisory opinion/complaint procedures and forms. Finally, that Mr. Larson report to the Commissioners on progress at the next meeting.

Motion – Commissioner Smith
Motion – Commissioner Wood

Speakers/Presentations:

Matt Azer made a presentation regarding the Office of Administrative Courts and spoke about office space, telephones, computers, website, hiring a staff person and budget matters.

Kristin Rozansky spoke about the hiring procedure for a staff person.

Other matters discussed: Role of Attorney General in representing the Commission; conflicts counsel; Commission budget; qualifications for and hiring procedures for staff person; matters related to selection of fifth Commissioner; status of appeal re Developmental Pathways case in Supreme Court; other general business.

Meeting adjourned – 4:40 p.m.

Next meeting – January 14, 2008 at 2:00 p.m. (same location)

