

**MINUTES OF JANUARY 23, 2008 MEETING OF THE
COLORADO INDEPENDENT ETHICS COMMISSION (“IEC”)**

Notice: Notice of this meeting was timely published and held pursuant to Colorado law.

Meeting convened at 11:02 a.m. at 633 17th St., Denver, CO, 7th Floor Conference Room.

Commissioners present: Interim Chairperson Nancy E. Friedman, Sally H. Hopper, Matt Smith, Roy Wood

Others present: Assistant Attorney General Todd Larson; Legal Assistant Bill Russell; Matt Azer (Division Director and Chief Judge, Office of Administrative Courts)

COMMISSION BUSINESS

Motions:

Motion passed to approve the minutes of December 11, 2007 meeting.

Motion – Commissioner Smith
Second – Commissioner Hopper

Motion passed to approve Agenda for January 23, 2008 meeting, as amended to include discussion re fifth commissioner application and letter.

Motion – Commissioner Smith
Second – Commissioner Wood

General consensus reached to digitally record future IEC meetings with equipment supplied by Attorney General’s Office.

Motion passed to approve application for fifth commissioner, as amended to exclude sections on General Qualifications and References, to eliminate the requirement that the applicant attach a current resume, and to include grammatical changes.

Motion – Commissioner Smith
Second – Commissioner Hopper

Motion passed to approve cover letter re fifth commissioner, as amended to reflect changes in language and grammar.

Motion – Commissioner Smith
Second – Commissioner Hopper

Motion passed to authorize Chairperson Friedman to draft press release to news media and other organizations, for the purpose of publicizing the IEC and its search for candidates to serve as the fifth commissioner.

Motion – Commissioner Wood
Second – Commissioner Smith

Motion passed to approve PDQ (Position Description Questionnaire) regarding the staff person to be hired by the IEC and to allow it to be posted on the OAC and State of Colorado websites after approval of the PDQ by Department of Personnel, Human Resources.

Motion – Commissioner Smith
Second – Commissioner Wood

Speakers/Presentations:

Judge Matt Azer discussed matters related to IEC funding and fiscal concerns generally; spending IEC funds and accounting for same; staffing requirements and qualifications and procedures regarding the hiring of a staff person. Judge Azer presented a draft PDQ (Position Description Questionnaire) for the staff person and participated in a discussion for amending and finalizing the PDQ. Judge Azer also discussed matters relating to office set up (phones, office space and computer software).

Members of the audience (Kathy Fleming of Colorado Common Cause and Chantell Taylor of Colorado Ethics Watch) introduced themselves at the request of the Commission.

Discussion of Matters on Agenda - Agenda item “Report from counsel re fiscal/budgetary issues” was covered/discussed during Judge Azer’s presentation.

Tabled Agenda Item – Agenda item “Report from counsel re rule making and procedures re advisory opinions” was tabled for discussion at a future meeting.

Other matters discussed: Chairperson Friedman passed around a list of confidential contact information for commissioner input on accuracy. A brief discussion was had on confidentiality regarding discussions between commissioners outside of regularly scheduled meetings. Chairperson Friedman distributed several

documents of interest for the other commissioners to read. Mr. Larson handed out materials from the Denver Ethics Board (Rules of procedure, Code of Ethics and 2007 Annual Report) for commissioners to review. Brief discussion was had on the status of appeal re Developmental Pathways case in Supreme Court; other general business.

Meeting adjourned – 1:40 p.m.

Next meeting – February 11, 2008 at 1:00 p.m. (same location)